



PARKER PLACE SHOPPING CENTRE BOOTH RENTAL INFORMATION

Standard Booth Rental for one table (2' x 6') with skirting and two chairs:

- | | | |
|----|--|-------|
| A. | Monday to Friday
Note: Single day between Monday to Friday is \$60 per day | \$200 |
| B. | Saturday and Sunday (2 days):
Note: Single day between Saturday and Sunday is \$180 per day | \$350 |
| C. | Monday to Sunday (1 week):
Note: This option cannot be prorated. | \$550 |

Option:

Each additional chair costs **\$2 each day** to a maximum of 4 chairs in total.

Note: Rates shown here **do not include GST**

For the month of **February and December**, an **additional \$100** is applicable to the above rates

Booth Application Procedures:

1. Complete the Booth Rental Application Form enclosed. The completed form must reach Parker Place Management Office at least **7 days** before the first rental day.
2. Once the application is approved, the applicant will receive a Booth Rental Contract. The document outlines the details of insurance, rental fee and rules for booth activity.
3. The temporary tenant must provide a copy of public liability insurance no less than \$2,000,000 per occurrence. Please note that the following party should be included in the insurance as additional insured:
"The owners of Strata Plan LMS 463" 4380 No.3 Rd., Richmond, BC, V6X 3V7
 The copy of the public liability insurance must reach Parker Place Management Office at least **3 days** before the first rental day.
4. Advance payment is required at **least 3 days** before the first rental day.

Terms and Conditions:

1. No politics and religion is promoted.
2. Applications are subject to availability of the location and approval from the Strata Council of Parker Place Shopping Centre.
3. There is only **ONE** stand-up banner allow for each booth rental.
4. Parker Place will not responsible to store any item left behind/under the booth at any time.
5. The temporary tenant may **NOT** sell or promote any products and services available at any Parker Place shops. The tenant must specify the products or services to be promoted at the booth fully in the Booth Rental Application Form (see enclosed).
6. The booth area is 4"x 6". Temporary tenant's activities must be confined and cannot exceed 5 x 8 tiles at the existing location. Everything including chairs, and banners should be put within that space.
7. The booth must be staffed during Parker Place Shopping Centre's business hours:
Friday and Saturday 11am – 9pm; Sunday to Thursday 11am – 7pm.
8. The temporary tenant **must have** professional looking signage and display. Panel and /or partition are **NOT** allowed at the booth.
9. **Only one** parking permit will be issued to each booth during the rental period.
10. The owners of Strata Plan LMS 463 reserve the right to cancel the temporary contract at any time.

Parker Place Management Office

Unit 1605, 4311 Hazelbridge Way, Richmond, B.C., Canada V6X 3L7 Tel: 604-273-0276
 Fax: 604-273-7245 Website: www.parkerplace.com Email: parkerplacemall@yahoo.com



PARKER PLACE BOOTH RENTAL APPLICATION FORM

Please carefully read the Booth Rental Information Sheet before filling out this application. All information is confidential and is used for consideration in our temporary tenant program. Please fill out the following information and Email or fax it back to management office at **(604) 273-7245**.

Organization: _____

Address: _____

Contact Person: _____

Contact: **Business:** _____ **Cellular:** _____

Fax: _____

Email: _____

Renting Period: (YYYY-MM-DD) _____ - _____ - _____ to (YYYY-MM-DD) _____ - _____ - _____

(Number of Days) _____

Basic Provision: 1 table (2" x 6") with skirting and 2 chairs ONLY.

[NO POWER SUPPLY]

[No display panel/Partition is allowed at the booth]

Booth Function: _____

List all the product or services (*be specific*):

[Please attached the copy of any promotion booklets/brochures]

Please check the box if you need a car parking permit (**Maximum 2 permits**)

and **specify the car model:** _____

Applicant's Name: _____

Signature: _____ **Date:** _____